



HOME OCCUPATION PERMIT APPLICATION

return application to:

buildingofficial@cityofoakgrove.com

FEE \$25

Property Address: _____

Owner Name: _____ **Phone Number:** _____

Owner email: _____

The applicant is hereby requesting approval to conduct the following home occupation: _____

APPLICANT'S DECLARATION

The following declarations are hereby made:

- My principal residence is at the property address where I am requesting to conduct the home occupation as listed above.
- I have read attachment "A" to this application, understand the requirements for conducting a home occupation in the City of Oak Grove, Missouri and will abide by those requirements.
- The information presented and contained within this application is true and correct to the best of the undersigner(s) knowledge.

Printed Name: _____

Signature: _____ **Date:** _____

SEE REVERSE SIDE OF PAGE

ATTACHMENT "A"

Chapter 405. of the Unified Development Code, Section 405.210 Accessory Uses (D) Home Occupations.

Home occupations shall be allowed as an accessory use in any R-3 or less intensive zoning district, subject to the standards of this Section.

1. *Permit.* No home occupation shall be conducted until an application for a home occupation permit is reviewed and approved by the Zoning Officer. A home occupation permit shall be issued only to a resident of the dwelling unit in which the home occupation is to be conducted. Home occupation permits shall not be transferable and shall not run with the land; they shall expire upon the sale or transfer of the property to a new owner.
2. *Location and size.* Home occupations shall be operated entirely within the principal residential building and shall not occupy more than twenty-five percent (25%) of the total floor area of the principal residential building.
3. *Outdoor storage and exterior appearance.* There shall be no visible exterior evidence of the conduct of a home occupation. Specifically, no outdoor storage of materials or equipment shall be permitted in conjunction with a home occupation.
4. *Employees.* No person shall be engaged in such home occupation other than a person occupying such dwelling unit as their residence, provided that in the case of a limited day care facility, one (1) assistant not residing in the home shall be allowed as a substitute for the day care provider during necessary absences of the day care provider.
5. *Operational standards.* No equipment shall be used that creates a nuisance do to noise or electrical interference. Home occupations shall be subject to Section **405.235** of the Unified Development Code.
6. *Parking.* Parking to serve a home occupation shall be provided off-street, and no such parking shall be permitted within a residential setback other than in a driveway. In no event shall required setbacks be used for off-street parking to serve a home occupation.
7. *On-site product sales.* No product shall be sold directly to customers from the premises.
8. *Prohibited home occupations.* In no event shall any of the following uses or activities be conducted as a home occupation. (This list is for emphasis only and does not constitute an exhaustive list of prohibited activities.)
 - a. Funeral services;
 - b. Retail sales and service that involves direct product sales or service to customers from the premises;
 - c. Hotel/Motel
 - d. Vehicle or equipment sales, rental or repair;
 - e. Medical offices; or
 - f. Meat or animal processing.